

Committee & Board Descriptions

Adult Ministries

This committee of 8, including the Elder who chairs it, gives adult members, friends, and guests opportunities to meet emerging needs of discipleship and fellowship, including Bible studies, small group ministries, retreats, support programs, spiritual formation programs, special studies, workshops, activities, and seminars. Charged with providing spiritual growth and development for men and women, they meet on the 4th Monday night of each month and usually serve for up to 3 consecutive 2-year terms. Before COVID, meetings were held at the church but can take place remotely via Zoom videoconference.

Deacons

One of the three governing boards of our church, 18 Deacons led by a Moderator with an Elder as a liaison. They meet at 7p on the first Thursday night of each month. Deacons do hands-on work within our congregation, touching people's lives with God's caring and compassion, such as supporting homebound members, the Medical Response team, Veterans Ministries, Knitting Ministry, Deacon of the Month, Caring Cards, Sycamore Neighborhoods, providing meals in times of illness or need and supporting funerals and memorial services with greeters and luncheons or receptions as requested. One Deacon serves as liaison to the Mission Committee, another to the Membership Committee and yet another to Adult Ministries. Deacons are ordained, serve 3-year terms, and are eligible for a second term and are members of this congregation while serving.

Family Ministries

Led by 2 Elders, this committee meets on the 4th Monday night of each month with our staff for Family, Student, and Children's ministries to help oversee, plan and implement Biblical education, spiritual development and Christ-centered fellowship programs for children from birth to 12th grade such as groups, classes, retreats, workshops, VBS, Confirmation service projects and mission work. They also oversee plan and implement Biblical education, spiritual development and Christ-centered fellowship programs for parents and marriages. One member sits on our Pre-School Board of Directors. People serving on this committee actively participate in executing and/or leading programs, usually for up to 3 consecutive two-year terms.

Legacy Gifts

This Committee of 5 people led by an Elder manages our Endowment Program Funds and Memorial and Honor Gifts to the Church. They educate us about these programs, invite new gifts and bequests, manage the funds, and report status to Session and the congregation. Participants serve 3-year terms and are often involved in investments (CFP/CFA), estate planning (JD/attorney), accounting (CPA) finance, marketing and promotion or fundraising. Meetings are held as needed.

Membership

With a purpose of integrating new members into our church, this committee, led by a ruling Elder, includes 6 members with the gift of hospitality, creativity, communication, and the ability to make people feel welcomed and valued. In addition to helping the Head of Staff with new member classes, this committee encourages members' involvement, continued involvement in church activities by hosting an annual Ministry Fair and New Member Mingle, and manages our active and inactive membership rolls. This committee meets once a month on the 4th Monday at 7 pm and

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participate in committee-sponsored events and programs. Service is typically for up to 3 consecutive 2 year terms.

Mission

This committee of 12, including 1 Elder and 1 Deacon, meets at the church on the 4th Monday night of each month. They support mission work internationally, nationally, and locally through both congregational service opportunities and disbursement of benevolent funding. It is made up of people who are interested in participating or supporting mission projects and those with a willingness to research organizations and individuals seeking support. Participants may serve up to 3 consecutive 2 year terms.

Nominating

1 Elder, 1 Deacon, 1 Trustee and 6 at-large members make up this Committee, which identifies the congregation's needs for leadership, assesses people's suitability for the offices of Elders, Deacons, and Trustees and enlists them as nominees to these offices, preparing the slate of officers and committee members to be voted on at the Annual Congregational Meeting. They also nominate special committees such as a Pastor Nominating Committee (PNC) and at-large membership as requested by the Chairpersons of Standing Committees. This group meets weekly, January through April on Sunday mornings. Each member contacts people about serving. Members usually serve up to 3 consecutive 1-year terms.

Personnel

This committee is comprised of 2 Elders from Session and three at-large members. Human Resources experience is helpful since they manage wage, salary and benefits structure data and work with the Head of Staff and Director of Operations to oversee personnel matters, including hiring, termination, annual reviews, compensation guidelines, periodic increases, and staff policies and procedures. This committee meets as needed.

Session

Elders make up the Session, which is the main governing Board of our church, to which all other committees, Trustees, and Deacons report. Each Elder chairs at least one other Committee or Board. Session, moderated by the Head of Staff, meets on the 2nd Monday night of each month. An Elder is a faithful follower of Jesus Christ who is purposefully living out a Gospel-centered life, actively invested in the life and work of this church and willing to live out her or his faith as a leader here and in the community. Elders represent the needs of others and utilize a consensus approach to decision making. They are ordained, serve 3-year terms, are eligible for a second term, and are members of this congregation while serving.

Stewardship

This committee of 5, including the Elder from Session who serves as Chairperson, meets to plan, conduct, and follow up on the annual campaign that takes place every fall. They focus on helping us use our time and talents, as well as our financial resources, to serve Him. Our church's budget is based on the funds pledged each year. Before COVID, meetings took place in the church library but have since happened remotely via Zoom video conference. People usually serve for up to 3 2 two-year terms.

Committees & Boards Description

Trustees

One of the three governing boards of our church (9 Trustees, including 2 Elders) represent our congregation in business matters regarding real and personal property of the Church as defined in the Book of Order section 4.01.01. They develop our annual operating budget and monitor income statements, balance sheets and cash flow reports to maintain financial integrity of the operating funds. Trustees oversee the activity of, and provide processes for, the Bookkeeper, Treasurer and Financial Secretary. They provide representation to the Nominating Committee, Lawn Fete and the Preschool. Trustees meet regularly with the Director of Operations, serve for 3-year term, are eligible for a second term, and are members of this congregation while serving.

Worship & Music

Two Elders from Session lead this committee of 8 who meet with the Pastor/Head of Staff and Dir. Of Music once a month on the 4th Monday night at 7:00P. They explore opportunities for enhancing the worship experience, manage the preparation and service of Holy Communion and they support the music program, the wedding coordinators, and the Sanctuary Guild to maintain materials like offering envelopes, guest cards, hymnals, and Bibles for our congregation. Before COVID, meetings were held at the church but have since taken place remotely via Zoom video conference . People may serve for up to 3 consecutive 2-year terms.