

Proposal to Session

FROM: Facility Development Team

DATE: 1/12/09

SPECIFIC PROPOSAL (brief as possible):

The Facility Development Team (FDT) has concluded its comprehensive investigation of the Chapel Multi-Use Development Initiative.

The FDT's proposal to make the chapel a multi-use space is to:

1. Remove all existing pews and replace with "new" attractive wood framed upholstered chairs configured with a center aisle (see exhibit A). This would be the normal (worship) seating configuration for the chapel.
2. The choir pews and wood privacy screen will remain unchanged.
3. The piano and organ wood privacy screen will be shortened to the same length as the choir wood privacy screen to accommodate an additional row of the new chairs.
4. The existing pews will be removed and stored.
5. Paint the walls and trim to match the color scheme of the new chairs.
6. Use SPC's existing portable sound system to improve the sound quality of services held in the Chapel.

RELATIONSHIP TO VISION OR MISSION STATEMENT AND/OR MISSION STUDY GOALS:

The FDT has been charged with investigating the ways in which the chapel can be configured for more varied and frequent use. This charge is in line with the Living Stones report and the mission of Sycamore Presbyterian Church to expand ministries within the church.

TIMING:

Project schedule - Session approval 2/1/09 – Project completion 6/1/09.

STAFFING PLAN:

80% volunteer labor.

SPACE/RESOURCE REQUIREMENTS COSTS:

Cost and timing of this project are subject to the church budget, monetary gifts (which a minimum of \$20,000.00 has been received for this project) and the date when session decides this space needs to be available for use. If session decides to move forward with our proposal the changes to the chapel could start in January.

Below you will find the FDT's proposed cost schedule for changes to the chapel. We are showing a first phase (minimum) that must be done with changing to all chairs in the chapel and the additional enhancements that can be added in the future as funds allow.

Chapel Changes (first phase)

Remove pews (store)	\$ 200.00
Re-finish wood floor	800.00
New chairs	16,800.00
Paint – walls & trim	1,250.00
Existing audio system	no cost
Contingency	1,500.00
TOTAL =	\$20,550.00

Delayed Chapel Enhancements

New and additional lighting	\$ 8,200.00
New audio/video equipment	\$17,400.00
Carpet runner/Carpet entire chapel	\$600.00 / \$4,400.00
Window treatments	\$ 1,400.00

Notes:

- ** The plan is to use the current tables for meetings and only purchase more tables if necessary.
- ** The Morrow Room will remain unchanged at this time.

REACTION OF OTHER GROUPS/COMMITTEES/INDIVIDUALS THAT WILL BE AFFECTED:

After extensive interviews with all affected church groups and the congregation, we received a favorable response from most and were encouraged by the level of support for this proposal.

ADDITIONAL PERTINENT INFORMATION:

Making the change to all chairs in the chapel allows the space to be used by many different size groups. We would be able to expand the use to have meetings with tables and chairs or in the round with chairs only (see exhibit B and C).

Expanded Use:

1. The chapel would support a third service tentatively planned to start in the fall of 2009. This will necessitate the improved seating and audio system.
2. Support of expanding adult ministries, youth ministries, small group ministries, etc. where flexible seating is required.
3. Sanctuary overflow – would necessitate a new audio/video system, with a drop down screen, linking the sanctuary to the chapel. This would complete the chapel space, but is not necessary at this time given budget constraints.

We recommend that the chapel in a multi-use configuration be mainly used by Sycamore Presbyterian Church groups with limited use by outside groups. In addition, there should be chapel use guidelines developed with scheduling of the chapel space administrated by designated staff personnel.

ACTION TAKEN BY SESSION: Responsible Elder: _____ Date: _____

___Approved ___Approved, but ___Turned down ___Return for ___Tabled ___Other
Amended further work

COMMENTS: _____